



مجلس أبوظبي للجودة والمطابقة
ABU DHABI QUALITY & CONFORMITY COUNCIL

Abu Dhabi Quality and Conformity Council (QCC)

Specific Requirements for ECAS and EQM Certification of Cosmetics and Personal Care Products RQ13-01

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Amendment Page

To ensure that each controlled copy of this document contains a complete record of amendments, the Amendment Page is updated and issued with each set of revised/new pages of the document.

<u>Amendment</u>			<u>Discard</u>		<u>Insert</u>	
<u>No</u>	<u>Date</u>	<u>*Clauses Changed</u>	<u>Page(s)</u>	<u>Issue no</u>	<u>Page(s)</u>	<u>Issue no</u>
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1. About The Abu Dhabi Quality and Conformity Council

The Abu Dhabi Quality and Conformity Council (QCC) was established by law No. 3 of 2009, issued by His Highness Sheikh Khalifa Bin Zayed Al Nahyan, President of the UAE and Ruler of Abu Dhabi.

The QCC is responsible for the development of Abu Dhabi Emirate's Quality Infrastructure, which enables industry and regulators to ensure that products, systems and personnel can be tested, inspected and certified to local, Federal and International specifications and standards.

The QCC aims to coordinate with concerned stakeholders including regulators, suppliers, distributors, retailers and manufacturers to ensure that all products have access to the means of demonstrating of conformity with specifications and standards or specific levels of quality compliance with current legislations of the Emirate and UAE to achieve safety, public health and environmental protection within the Emirate. The QCC also aims at raising the overall levels of product safety and quality, and enhancing product competitiveness on local, regional and international levels through encouraging government entities, the private and public sectors to deal with products that bear the Emirates Quality Mark (EQM), the Emirates Conformity Assessment Scheme Mark (ECAS) or the Abu Dhabi Trustmark

Dependent on the choice of certification process, products certified by the QCC receive the right to bear the EQM mark, ECAS mark or Abu Dhabi Trustmark. These certification marks are designed to communicate that a product conforms to various health, safety, performance and environmental standards that are set by the Emirates Authority for Standardization and Metrology (ESMA).

2. Introduction

This document defines the criteria for certification of Cosmetics and Personal Care products under the ECAS Mark and the Emirates Quality Mark (EQM). The result of ECAS and EQM certification being the issuance of a Certificate of Conformity and Schedule of Certification listing the product models approved to bear the ECAS or EQM marks.

Advisory note: A number of factors additional to the characteristics addressed in this document may influence the safety, quality and performance of the products. Such factors are beyond the scope of the third party product certification described. The QCC recommends that suitable precautions, such as third party inspection and the use of qualified installers are taken by the recipients of certification, to improve the likelihood of continued compliance of the products.

The requirements herein may from time to time be varied by the issue of one or more 'QCC Notices' issued as controlled documents and sent to all certificate holders.

3. Scope

This schedule defines and specifies the procedures for the certification of Cosmetics and Personal Care products according to the technical requirements of the UAE cabinet resolution No. 18 for the year 2014 the standards referenced in clause 4. Please refer to Appendix A for the description of Cosmetics and Personal Care Products covered by the regulation



4. References for Regulated Products

Standard Reference (Latest updated version)	Description title
UAE.S GSO 1943	Cosmetic products – Cosmetic Products Safety Requirements
UAE.S GSO 22715	Cosmetics – Packaging and Labelling

The established minimum safety testing parameters with limits for cosmetic and related products as per Annex 1 of the UAE cabinet resolution No. 18 for the year 2014 are included in **APPENDIX B** of this scheme

5 Certification requirements

5.1 General requirements for EQM/ECAS

The Issuance of Conformity Certificate (ECAS/EQM) for Cosmetics and Personal Care products will be made according to the Cabinet resolution No 18 for the year 2014. All requirements for verification of compliance, including labeling, will be based on regulations and standards listed in clause 4

In order to receive the ECAS/EQM certification, the Cosmetics and Personal Care products applying for certification must be assessed according to the QCC's criteria (clauses 5.2 through 5.3).

The general requirements for certification, along with the terms and conditions for the QCC certification of products and license of the Emirates Quality Mark (EQM) and Emirates Conformity Assessment Scheme (ECAS) are contained in the application form available online in the QCC Jawdah website: <http://jawdah.qcc.abudhabi.ae/en/Pages/default.aspx> and offline within the General requirements for ECAS Certification of Products (QCC-RQ02-01), General requirements for EQM Certification of Products (QCC-RQ03-01) and the Certification Application form, Certification Agreement, Terms and Conditions for Certification of Products and General Use of the Trustmark (QCC-RQ01-01). Each application is limited to one product category.

5.2 Specific Technical File Requirements

In order to gain certification, the applicant shall submit the following documents:

- A complete application form online through the QCC Jawdah website or offline form QCC-RQ01-01; the application applies only for one product category and a maximum of 45 product models per application.
- Company profile including a profile of the manufacturing facility
- A valid UAE trade license for the applicant company
- An authorisation letter from the manufacturer to deal with the product(s) seeking certification (if applying on the manufacturers' behalf)
- A registration certificate for the manufacturers Industrial Measurement System (IMS) in accordance with UAE Cabinet Resolution No. 9 of 2017
- A copy of the manufactures' Good Manufacturing Practices (GMP) as per the approved standard UAE.S GSO ISO 22716 or any other GMP system approved by ESMA
- A certificate of analysis from the manufacturer and/or a formula declaration with percentage of each ingredient issued by the manufacturer



- For Imported Products: A copy of the free sale certificate from the country of origin (legalization is not mandatory and a Third party certificate is also accepted) or Certificate of Sale and License to Operate / Manufacture (Certificate of Origin)
- Representative artwork including the product label according to Annex No. 1 of the UAE cabinet resolution No. 18 of 2014
- A product safety report according to Annex 3 of the UAE cabinet resolution No. 18 of 2014

5.3 Product Testing Requirements

The applicant shall submit an original copy or a certified true copy of the product test report(s) from an ISO 17025 accredited testing laboratory in accordance with UAE.S GSO 1943 standard to the testing parameters as described in Appendix B of this scheme.

Test reports shall be valid within one year from the time of application submission

If deemed necessary by the QCC, the applicant shall provide sample(s) of the cosmetics or personal care product to be submitted to a laboratory recognized or designated by the QCC for verification testing.

6 Assessment of the Application

If necessary before formally accepting the application, the applicant may request a meeting with the QCC Product Certification Department to discuss the requirements of the certification by contacting ecas@qcc.abudhabi.ae. A brief overview of the ECAS/EQM process for certification of Detergent products is provided in Appendix C of this scheme.

To initiate the certification process:

- Create and account for the applicant company at the ESMA e-services website: <https://eservices.esma.gov.ae/#/page/login>
- Apply for the ECAS or EQM Certificate service and select the QCC as the service provider

The submitted documents listed in clauses 5.1 and 5.3 will undergo preliminary review and if they fulfill all the requirements, the client will be requested to pay the document review fee as described in clause 11. If EQM certification is requested, the client will be notified on the factory assessment schedule and invoiced for the onsite assessment fee as described in clause 11.

6.1 Factory Assessment for EQM certification only

For products applying for EQM certification, providing the documentation supplied by the applicant in accordance with clauses 5.1 through 5.3 demonstrates conformity with the requirements for EQM certification, the manufacturing facility and product shall be assessed in accordance with the General Requirements for EQM Certification (QCC-RQ03-01) with reference to the applicable standards and regulations listed in clause 4 of this scheme

When all these steps have been completed satisfactorily, a favorable recommendation will be given for the issuance of the certificate.

7 Product Specification

Approved product specifications, clearly detailing the ingredients and materials utilized in the manufacturing of the product(s) covered under the certification, shall be retained by the applicant and the QCC. These product specifications shall consist of a list of ingredients / constituents /



suppliers, as applicable, photographs of the product(s) and shall be reviewed and retained by the QCC.

8 Identification and Labelling

The cosmetics and personal care products which are intended to be introduced in the market have their package labels fulfilling the requirements of UAE.S GSO 22715 including:

- a. Name of the product and brand name
- b. Name and address of manufacturer or supplier or distributor
- c. Country of origin
- d. Nominal content of the product
- e. Expiry date expressed by date of minimum durability or period after opening
- f. Conditions of use, warning statements and precautionary information
- g. Batch number or lot code
- h. Product function
- i. Ingredients

The labelling information mentioned in clause 5.2 of this scheme shall be

- a. Written in both Arabic and English languages.
- b. Legible and indelible

Each certified product may be provided with an evident label (depending on product and subject to agreement). Where this is not possible the immediate packaging of the unit for sale shall be marked in accordance with brand guidelines specified in the Terms and Conditions for use of the Emirates Quality Mark or ECAS Mark. The certified product shall be dispatched with a copy of the conformity certificate. The provisions of this clause shall be applied on all detergents which are imported with the intention of refilling inside the UAE

9 Surveillance and Audit for Emirates Quality Mark (EQM)

Continued validity of the ECAS and EQM certification shall be demonstrated. In all cases, the QCC will verify through market surveillance the continued compliance with the scheme in accordance with the clause 9 of the General Requirements for Emirates Quality Mark (EQM) certification of Products RQ03-01 or General Requirements for Emirates Conformity Assessment Scheme (ECAS) certification of products RQ02-01 as applicable.

Proof of continued compliance must be provided if (i) a referenced standard has changed in clause 4; or (ii) the product has been modified; or (iii) annually following issuance of the first certificate, whichever comes first.

10 Effectivity

These assessment and surveillance plan shall take effect immediately. Applications will be cancelled after 6 months from the date of submission without successful completion of the scheme requirements by the applicant.



11 Fees – ECAS and EQM

ECAS FEES:

Application Fee (AED)	Document Review Fee (AED)*	Onsite Assessment Fee (AED)	Certification Fee (AED)	Other Fees (AED)	Total (AED)
600	2500		500		3600

EQM FEES:

Application Fee (AED)	Document Review Fee (AED)*	Onsite Assessment Fee (AED)*	Initial Licensing Fee (AED)	Annual Fee (two years) AED	Total Initial Fee (AED)
1000	2500	5000	15000		23500

*Note: Document review fees and Onsite Assessment fees are charged per-assessor per-day. Larger applications which require >1 assessor or >1 day will be charged accordingly



APPENDIX A: Cosmetics and Personal Care Product Categories

COSMETIC PRODUCTS AND PERSONAL CARE	
1. Baby Products	1. مستحضرات العناية بالأطفال.
2. Bath Products	2. منتجات الاستحمام.
3. Eye Makeup Products	3. مستحضرات مكياج العيون.
4. Facial Makeup Products	4. مستحضرات مكياج الوجه.
5. Home Fragrances-Powders	5. المنتجات والروائح و المساحيق الخاصة بالعناية بالمنزل.
6. Hair Care Products	6. مستحضرات العناية بالشعر.
7. Hair Dye and Hair Coloring Products	7. صبغة الشعر و مستحضرات تلوين الشعر.
8. Nail Products	8. مستحضرات العناية بالاطافر.
9. Oral Care Products	9. مستحضرات العناية بالفم و الاسنان .
10. Personal Cleanliness Products	10. مستحضرات العناية بالنظافة الشخصية.
11. Shaving Products	11. منتجات الحلاقة.
12. Face Care Products (Creams, Lotions, Powders, and Sprays)	12. مستحضرات العناية بالوجه (كريمات، محاليل (لوشن)، مساحيق و بخاخات).
13. Body Care Products (Creams, Lotions, Powders, and Sprays)	13. مستحضرات العناية بالجسم (كريمات، محاليل (لوشن) ، مساحيق وبخاخات).
14. Hand Care Products (Creams, Lotions, Powders, and Sprays)	14. مستحضرات العناية باليدين (كريمات، محاليل (لوشن)، مساحيق وبخاخات).
15. Foot Care Products (Creams, Lotions, Powders, and Sprays)	15. مستحضرات العناية بالقدمين (كريمات، محاليل (لوشن)، مساحيق وبخاخات).
16. Sunscreen and Suntan Products	16. الواقيات الشمسية و مستحضرات اسمرار البشرة.
17. Hair Removing Products	17. مستحضرات ازالة الشعر

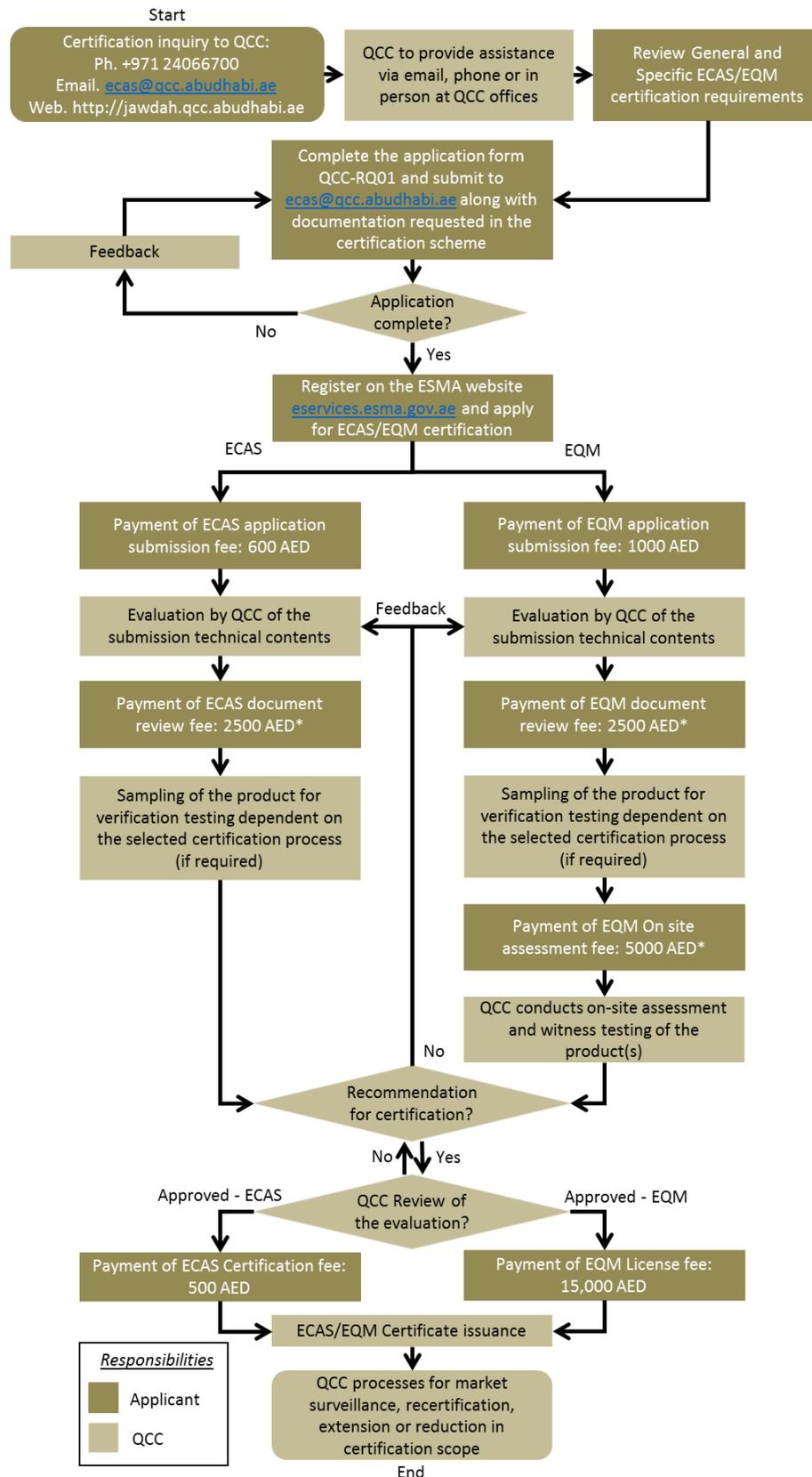


APPENDIX B: Minimum Testing Parameters with Limit Values

Testing Parameters (Descriptive title)	Products
Heavy metals (Hg, As, Cd, Pb, Sb)	All
Preservatives Parabens, phenoxyethanol, MIT/BIT/CIT, benzoic acid, triclosan, chlorhexidine, benzoic Acid, benzyl Alcohol	All
1,4 Dioxane & Ethylene Dioxide	Shampoos, shower gels, hand wash
Free Formaldehyde (including formaldehyde releasing preservatives)	Various, hair straighteners
Hydroquinone	Whitening cream
Hydrogen peroxide	Hair color developer, products care for teeth & mouth and creams, emulsion, lotions, gels and oils for the skin bleach
Microbiological	All
Additional test for cosmetic and related hygienic products	
Detection of <i>Pseudomonas sp.</i>	
Detection <i>S. aureus</i>	
Detection of <i>E. Coli</i>	
Detection of <i>Candida Albicans</i>	
Total Yeast & Mould count	
Total aerobic microbial count	
pH test	
Efficacy	



APPENDIX C: Product assessment and certification process



*Document review fees and on site assessment fees are charged per-assessor per-day. Larger applications which require >1 assessor or >1 day will be charged accordingly